



**CITY OF PLEASANT HILL  
BUDGET COMMITTEE**

***Special Meeting***

**AGENDA**

***Wednesday, February 24, 2021  
8:30 AM***

The meeting will be teleconferenced and broadcast live on YouTube at: [www.pleasanthillca.org/phbudgetcom](http://www.pleasanthillca.org/phbudgetcom).

**Committee Members:**

**Councilmember Timothy Flaherty,  
Chair Mayor Sue Noack**

**Staff Liaison:**

**Mary McCarthy, Finance Manager**

**ROLL CALL**

**PUBLIC COMMENT:** The public is welcome at this time to address the Budget Committee on any issue within the Committee's purview, with the exception of items listed below, for which an opportunity will be provided for public comment at the time the item is considered. **Please see the last page of this agenda for information on how to submit public comment during this virtual meeting.**

**ITEMS**

1. Adoption of the Minutes of the January 20, 2021 Budget Committee Meeting  
[Minutes](#)
2. Presentation of the Fiscal Year (FY) 2019/20 Comprehensive Annual Financial Report  
[Memorandum](#)  
[Transmittal Letter](#)  
[Independent Auditor's Report](#)  
[Management's Discussion and Analysis](#)  
[Comprehensive Annual Financial Report](#)
3. Presentation of the Fiscal Year (FY) 2020/21 Second Quarter (October 1- December 31, 2020) Revenue and Expenditure Report  
[Fiscal Year 2020/21 Second Quarter Report](#)
4. Proposed Budget Revisions FY 2020/21  
[Memorandum – Revised Report](#)
5. Discussion of One Year Versus Two Year Cycle for the Upcoming Budget Process
6. Discussion of Diablo Vista Water District Staff Cost of Living Salary Increases  
[Memorandum](#)  
[Fund 81 Fund Forecast](#)

7. Setting Date of Next Budget Committee Meeting

**ADJOURNMENT**

*If, due to a disability, reasonable accommodation is needed to participate in this meeting, please contact the ADA Coordinator 24 hours in advance of the meeting at (925) 671-5237 or via California Relay at 711.*

## **How to submit Public Comment for the Teleconferenced Budget Committee meeting.**

Due to COVID-19 and the Public Health Shelter-in-Place order, this meeting will be held online, and will be broadcast live on YouTube at [www.pleasanthillca.org/phbudgetcom](http://www.pleasanthillca.org/phbudgetcom).

### **Submitting comments before the meeting:**

- The public may submit comments on any agenda item to the Budget Committee by emailing comments to [mmccarthy@pleasanthillca.org](mailto:mmccarthy@pleasanthillca.org) by **4:00 p.m., the day before the meeting.**

### **Make a comment during the meeting:**

To participate in the teleconferenced meeting, you may call by phone to share your comments live at 925-671-5275.

- Speakers are encouraged to call 10 minutes before the meeting due to a live-streaming lag- time, and will be placed on hold until the Public Comment period.
- Comments are limited to three minutes per speaker.
- The Budget Committee will accept, but not discuss comments. When it is your turn to speak, staff will invite you. You must mute your speakers if you are streaming live or there will be feedback during the meeting.

When you call, please:

- 1) Try to be in a room or space without a lot of background noise.
- 2) Make sure you have a strong cell phone signal if calling in from a cell phone.
- 3) Do not call in while driving.
- 4) State your name and identify what agenda item you are referencing.