



**DIABLO VISTA ADVISORY BOARD  
SPECIAL MEETING AGENDA  
TUESDAY, MARCH 28, 2023  
6:00 PM**

The special meeting will be held both in person in the Small Community Room at City Hall at 100 Gregory Lane, Pleasant Hill, CA 94523 and remotely via Zoom in accordance with the Ralph M. Brown Act.

Chairperson: Phil Williamson

Members: Gaston Habets, Steve Spafford

Staff: Ann James, Maintenance Superintendent

Options for observing the meeting and participating in public comment are provided below.

**Commission Broadcasts:** The DVWS advisory board meeting will be broadcast live online on YouTube at the web link, [www.pleasanthillca.org/dvwsmeeting](http://www.pleasanthillca.org/dvwsmeeting)

**Public Comment:** The public is welcome to address the Commission on items not listed on the agenda but within the Commission's jurisdiction during the general Public Comment period. There is an opportunity for the public to comment on other agenda items at the time they are discussed.

The public may submit comments by:

1. Emailing comments to [dvws.dispatcher@gmail.com](mailto:dvws.dispatcher@gmail.com) by 2 pm the day of the meeting; or
2. Attending in person and submitting a public speaker card to the staff liaison; or
3. Logging into or calling into the Zoom meeting. To provide comments via teleconference or call, click [www.zoom.us](http://www.zoom.us) or call 1-669-900-6833 and enter the meeting ID and Passcode:

Meeting ID: 857 9916 7001

Passcode: 074938

Agendas are available for review on the City Hall official noticing bulletin board (100 Gregory Lane) and on the City's website at [www.pleasanthillca.org/agendas](http://www.pleasanthillca.org/agendas).

Materials related to an item on this agenda submitted after distribution of the agenda are available for public inspection by contacting the staff liaison at [dvws.dispatcher@gmail.com](mailto:dvws.dispatcher@gmail.com) or (925) 383-2233. If, due to a disability, a reasonable accommodation is needed to participate in this meeting, please refer to the Providing Accessible Communication to the Public Under the Americans with Disabilities Act and AB 2449 document online at [www.pleasanthillca.org/accessiblecommunications](http://www.pleasanthillca.org/accessiblecommunications) and contact the staff liaison a minimum of 48 hours in advance of the meeting at (925) 383-2233 or via California Relay at 711.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT:** Members of the public may speak on any item *not* on the agenda, but within the Commission's scope, during this public comment section of the meeting. To participate in public comment in person, please submit a public speaker card to the staff liaison. To participate via Zoom, please raise your hand in Zoom (if logged into Zoom by phone, press \*9 to raise your hand; once told you can speak by the Chair or staff liaison, press \*6 to unmute yourself). Speakers will be alerted by the staff liaison when it is their turn to speak and are asked to state their name for the record. Comments are limited to 3 minutes.

**4. APPROVE DECEMBER 13, 2022 MEETING MINUTES (Vote)**

**5. PROVIDE UPDATE ON ANALYSIS OF POTENTIAL DVWS USAGE FEE RATE INCREASE (Information)**

**6. PROVIDE STATUS UPDATE ON PHASE 2 PROJECT (DVWS PUMP HOUSE TO ROBERTA AVENUE) (Information)**

**7. DISCUSS THE POTENTIAL MAILING DATE AND CONTENT OF THE ANNUAL DVWS NEWSLETTER (Discussion)**

**8. REVIEW THE OFF SEASON MAINTENANCE PLANS AND OPERATIONAL NEEDS OF THE SYSTEM AND POTENTIAL START-UP DATE FOR THE SPRING 2023 SEASON (Information and discussion)**

**9. REVIEW THE NUMBER AND NATURE OF CALLS RECEIVED BY THE DISPATCHER FOR THE PERIOD OF DECEMBER 14, 2022 TO DATE (Information)**

**10. APPROVE ADVISORY BOARD MEETING STIPENDS (Vote)**

**11. ADJOURNMENT**

The next regular meeting of the DVWS Advisory Board will be held on June 20, 2023.